

Transfer Evaluation

Out-of-State School: | [Planned](#) | | [Completed](#) |
In-State School: | [Planned or Completed](#) |

[Courses You Plan To Take Outside Arizona](#)

If you plan to take chemistry or biochemistry at another school and substitute those credits for UA courses, **you must obtain a transfer pre-approval**. Instructions and forms can be found on the | [Registrar's Pre-Approval Webpage](#) ^[1] |.

Once you have your school approved by the Registrar, **contact the proper CBC Course Evaluator** (in the list in the column to the right) to have the specific course evaluated and approved for University of Arizona Chemistry or Biochemistry equivalency.

You must provide documentation about the content of the course(s) you plan to take. The more detail you provide about the course you plan to take, the easier it will be to determine its equivalency at UA. See the list of appropriate supporting documentation below.

[Courses You Plan To Take or Have Completed Within Arizona](#)

If the course is from an Arizona community college or university, you do not need to have pre-approval.

Check the **Course Equivalency Guide**, which is part of the | [Arizona Course Applicability System \(AZCAS\)](#) ^[2] | to see how courses will transfer to UA. If your class does not automatically come in as a direct UA equivalent, you must contact the Department for proper evaluation. Please refer to the **List of Evaluators** to the right.

NOTE: Once you complete the course, you must send UA an official transcript or the credits will not appear in UAccess.

Courses You Have Completed Outside Arizona

For courses you have completed **outside of Arizona**, please use the | [Transfer Evaluation Form \(pdf\)](#) ^[3] | to request an evaluation of the course for UA course equivalency or substitution. Follow the instructions on the form. It is imperative that you **provide adequate information about the content of the course** to ensure a proper evaluation. If inadequate information is provided, your request will be rejected. See the list of appropriate supporting documentation below.

Examples of appropriate supporting documentation could include:

- Course description including topics covered, course pre-requisites, intended audience, and credit hour breakdown including hours of lecture and/or lab per week.
- [Undergraduate](#) ^[4] Course syllabus with detailed information about topics covered, textbook used, grading scheme, lab experiments conducted, course pre-requisites, intended audience, credit hour breakdown, etc.
- Department of Chemistry and Biochemistry at The University of Arizona
P.O. Box 210041, 1306 East University Blvd., Tucson, AZ 85721-0041
Phone: 520.621.6354 Fax: 520.621.8407
- Course website
- Lab notebook or sample lab reports
- Your graded exams
- Or anything that would demonstrate what is covered in the course and to what extent each topic is covered.

[UA NetID Login](#)

Source URL (retrieved on 01/12/2013 - 2:18am): http://www.chem.arizona.edu/transfer_evaluation

Links:

[1] <http://registrar.arizona.edu/Preapproval.htm>

[2] <http://az.transfer.org/cas>

[3]

http://www.cbc.arizona.edu/sites/default/files/undergraduate/Evaluation_of_Chemistry_Course_Equivalency_2011.pdf

[4] <http://www.chem.arizona.edu/taxonomy/term/11>